

**tangible**  
*/studio*

**/studio rental  
agreement**

## Studio Rental Agreement

THIS AGREEMENT made as of the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (the "Effective Date") is made and entered into between Tangible Interaction Design Inc. ("Tangible") and the Client, as defined below, (hereinafter, the "Parties") who, for good and valuable consideration, the receipt and sufficiency of which is mutually acknowledged, agree as follows:

Client: \_\_\_\_\_

Client Address: \_\_\_\_\_

Client Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Rental Date(s): \_\_\_\_\_ Hours: \_\_\_\_\_

Studio Rental Rate /day: \_\_\_\_\_ + taxes Studio area(s): \_\_\_\_\_

### Summary

- » Tangible will rent their studio area detailed above to Client for date detailed above for rate detailed above.
- » Client must provide detailed purpose of rental with description of any additional needs or props.
- » Client will submit all personnel and vendors attending the location during rental period.
- » Client to provide insurance (COI) and assume liability of risk for any damage or actions of personnel during rental.
- » Payment of invoice for full rental will act as deposit to confirm and hold booking, see cancellation policy.
- » This agreement, COI, and other requested documents must be provided at least 72 hours prior to rental date.

### Payments

Full payment is to be made as a deposit to hold and confirm booking of rental. Invoice will be emailed and can be paid via etransfer or cheque. Credit Card Authorization form will be emailed to be filled out as a security deposit in case of damage, lost, or other incidents.

## Load In and Out

Client should call Tangible contact to schedule initial load in of equipment. Equipment can be loaded through the garage door with Tangible's help. Equipment can be stored in studio space if multiple day studio rental. For load out, client should coordinate with Tangible contact to ensure safety.

## Cleanliness

Tangible has a weekly cleaning service to keep the space clean and tidy. Client is responsible for maintaining this as much as possible during the rental and when they leave. Tangible will provide proper disposal bins, Client will be responsible for removal or disposal of any items brought in that don't fit into the bins provided. If Client leaves any items or excessive dirt, Tangible will use security deposit to pay for cleaning or disposal of these items.

## Damage and Equipment

Client is responsible for any damage, lost, or theft to Tangible's equipment or property. Client must also notify Tangible immediately when discovery of this. Tangible will use security deposit to pay for equipment or property, if cost exceeds this Tangible will invoice Client for remaining amount needed to repair or replace this.

## Certificate of Insurance (COI)

Client is asked to provide a COI upon signing of this agreement and 72 hrs prior to Rental Date. COI should add "1218595 B C Ltd 160 - 220 Victoria Drive, Vancouver, BC V5L 0C7 Canada" as certificate holder and additional insured. This should be for at least \$2,000,000 in limit of liability per occurrence at Tangible's address during the Rental Date. If Client has no liability insurance, Tangible can offer them this for a fee pending approval.

## Postponement by Client

If the Client postpones the Rental Date for any reason, the Client and Tangible will discuss and agree upon an alternative Rental Date on which Tangible may be available. In the event that Tangible is not available for such alternative date proposed by the Client, this Agreement will be cancelled and the deposit will be deemed fully earned by Tangible and non-refundable.

## Cancellation by Client

If the Client wishes to cancel the Agreement for any reason whatsoever, the Client must give Tangible written notice of such desire to cancel the Agreement (the "Cancellation Notice"). On receipt of the Cancellation Notice, the Parties will enter into a Cancellation Agreement in the form provided by Tangible, which Cancellation Agreement will confirm the cancellation of this Agreement and will further confirm the costs payable by the Client.

## Waiver of Liability

Client understands that certain risks are possible and fully accepts those risks. These risks include, but are not limited to, injury, disease or other threat of physical harm to themselves and personnel and damage to or theft of personal property. Client understand that there may be a great variety of other risks not known or reasonably foreseeable. Client acknowledges that Tangible is not responsible for any harm that might occur.

Client understands Tangible does not provide insurance to cover expenses for damage to personal property and recommends Client to carry own insurance related to this studio rental.

Client fully releases and discharges Tangible and its employees, officers, and agents from all liability in connection with this studio rental.



IN WITNESS WHEREOF this Agreement has been executed by the Parties as of the Effective Date.

Authorized Client Signatory \_\_\_\_\_ Date \_\_\_\_\_

Tangible Interaction Design Inc.  
160 - 220 Victoria Drive  
Vancouver, BC V5L 0C7 Canada  
+1.604.484.5524

Alex Beim, President \_\_\_\_\_ Date \_\_\_\_\_

\*This Rental Agreement must be filled out fully and returned to Tangible prior to each guest entering the Tangible studio. Please email it at least 72 hrs in advance of rental date.